



**Rural Municipality of Pipestone**  
**Meeting Minutes**  
**December 12, 2017 - Regular - 5:30 pm**

**Present:** Reeve Archie McPherson, Councillor James Watt, Councillor Gary Nicholson, Councillor Garnet Williamson, Deputy Reeve Randy Henuset, Councillor Sheila Kuntz Kotylak, Councillor Sean Kirkpatrick,  
CAO Michelle Halls

**1. Call to order**

The Chair called the meeting to order at 5:30 p.m.

**2. Adoption of Agenda**

**Resolution No: 2017 12 0007**

Moved by: Gary Nicholson  
Seconded by: James Watt

"Now Therefore Be It Resolved that the agenda be adopted with the following amendments:

1. Pipestone Rink
2. Cromer Dam
3. Ritchie Brothers offer."

**Carried**

**3. Adoption of Minutes**

**3.1 Regular Minutes**

**Resolution No: 2017 12 0008**

Moved by: Garnet Williamson  
Seconded by: James Watt

"Now Therefore Be It Resolved that the minutes of the November 9, 2017 Regular meeting be adopted as circulated."

**Carried**

### **3.2 Public Works Minutes**

#### **Resolution No: 2017 12 0009**

Moved by: James Watt  
Seconded by: Sean Kirkpatrick

"Now Therefore Be It Resolved that the minutes of the November 23, 2017 Public Works meeting be adopted as circulated."

**Carried**

### **4. Delegation**

#### **4.1 Recreation Development Committee - 6:30 pm**

At 6:30 p.m. the Kent Schiltroth, Keri Bartel, and Tara Cowan on behalf of the Recreation Development Committee attended the meeting to present their annual report and upcoming activities.

#### **4.2 Cromer Rink Committee - 7:00 pm**

At 7:00 pm Tracey Landels, Diane Elliot & Mary Williams attended the meeting to present a request for funds for a renovation project at the Cromer Rink.

##### **4.2.1 Request for Funding - Cromer Rink Committee**

#### **Resolution No: 2017 12 0022**

Moved by: Sean Kirkpatrick  
Seconded by: James Watt

"Now Therefore Be It Resolved that Council approves a contribution to the Cromer Rink project, under the Recreation Grant, to a maximum of \$160,000 with the requirements that two competitive quotes be obtained and that the committee continue their fundraising efforts which will be payable to the Municipality to offset the total grant required."

**Carried**

## 5. Unfinished Business

### 5.1 Amend Cancelled Taxes from November 23, 2017 Meeting

#### Resolution No: 2017 12 0010

Moved by: Randy Henuset

Seconded by: Sean Kirkpatrick

"Now Therefore Be It Resolved that Resolution No. 2017 11 30 be amended to read:

Now Therefore Be It Resolved that taxes be cancelled on the following properties for the appropriate length of time as indicated by the Provincial Assessor in a letter dated November 15, 2017 and under authority granted by Section 300(6) and (6.1) of The Municipal Act.

<b>ROLL NO</b>	<b>LEGAL</b>	<b>AMOUNT</b>
2021180	16-31-8-27W	-\$10,024.06
2033005	1-6-9-27W	-\$7,454.33
2033010	2-6-9-27W	-\$7,425.33
2033060	12-6-9-27W	-\$7,049.36
	<b>TOTAL</b>	<b>-\$31,952.89</b>

Personal Property Taxes Cancelled: -\$31,952.89

Total Reduced Taxes: -\$31,952.89

**Carried**

## **5.2 2018 Committee List**

### **Resolution No: 2017 12 0011**

Moved by: Sheila Kuntz Kotylak

Seconded by: Sean Kirkpatrick

"Now Therefore Be It Resolved that Council Committees for 2018 be set as follows:

### **Council Committees for 2018**

#### **Reston L.U.D.**

Councillor Watt and Councillor Williamson, Barb Schiltroth, Terri Williamson

#### **Dennis County Planning District**

Deputy Reeve Henuset, Councillor Williamson

#### **4 Creeks Watershed Area**

Deputy Reeve Henuset

#### **Age-Friendly Manitoba**

Councillor Kirkpatrick, Keith Hagan (Scarth), Brian Zarn (Pipestone), Isobel Zarn (Cromer), Murray Anderson (Alstone Lodge), Keri Vinck (Senior's Helping Hand)

#### **Alstone Lodge**

Reeve McPherson, Nancy Schiltroth

#### **AMHC**

Reeve McPherson

#### **Bardal-Ewart L.I.D.**

Ron Zarn

#### **Community Development Corporation**

Reeve McPherson, Councillor Watt, Nancy Schiltroth, Donna Swanston, Greg Campion, Lindsay Cooper and Bob Berry

#### **Community Safety Committee**

Reeve McPherson

#### **Cromer Dam Project Committee**

Councillor Henuset, Councillor Kirkpatrick

#### **Ebor Cemetery**

Evelyn Jorgensen

#### **Hillview Well L.I.D.**

Dallas Watt, Hal Martin, Jim Pringle, Ray Milliken, Sheldon Guthrie & Brad Henderson

#### **Oak Lake Aquifer Advisory Board**

Deputy Reeve Henuset

#### **Oil Producing Municipalities of Manitoba**

Reeve McPherson

**Pipestone Cemetery Committee**

Ken Champion, Brian Zarn, Gladys Champion, Glen Elliott , Mel Edwards, Greg Senkbeil, Jean Byer, Gavin Mackenzie & Vicki Henuset

**Pipestone Flow Control Advisory Board**

Councillor Nicholson, Dallas Watt, Jim Pringle, Boyd Henuset, Doug Wilson & Ian Milliken.

**Pipestone L.I.D. Committee**

Deputy Reeve Henuset, Wade Flannery, Bob Turnbull Jr., Tim Patterson & Greg Champion

**Pipestone-Albert Fire Board**

Councillor Nicholson, Councillor Kirkpatrick, Wilson Davis (alternate Rick Gabrielle)

**Pipestone-Albert Recreation Board**

(R.M. of Pipestone representatives) Councillor Watt & Sharon Lemay, Kim Gould

**Pipestone Rink**

Deputy Reeve Henuset, Kelly Flannery, Mel Edwards, Raymond Revet, Danille Nicholson and Melanie Vinck

**Public Works Workplace Health and Safety Committee**

Councillor Williamson and Councillor Nicholson

**Recreation Development Committee**

Tanis Chalmers, Keri Bartel, Kari Schiltroth, Kent Schiltroth, Dan Kristof, Teresa Vandenberghe

**RES**

Councillor Kuntz Kotylak, Councillor Nicholson, Nancy Schiltroth, Marilee Smeltz, Vicki Irwin, Andrea Guthrie (Members at large), and Ashley Mitchell (Reston Nursery School)

**Reston & District Library**

Councillor Williamson, Jane Pringle & Laura Jean Campbell

**Reston Cemetery**

William Busby, Jim Pringle, Ken Moore, Terry Paul & Bert Smith

**Reston Park Board**

Councillor Watt, Dean Brooker, Bonnie Guthrie, Glen Campbell, Nancy Schiltroth, Marilee Smeltz, Amy White and Amanda Paul

**Reston Rec Plex**

Councillor Watt, Dallas Williamson, Nancy Schiltroth, Robin Patmore & Lorna Milliken, Elana Wray

**Reston Memorial Theatre**

Councillor Williamson, Ian Milliken, Brian Ramsey, Joanna Watt, Aimee Sobry and Melanie Vinck.

**R.M. of Pipestone Handivan Committee**

Reeve McPherson, Meegan Carson, Eileen Milliken, Elwyn McConnell, Evelyn Fotheringham & Dallas Watt

**Scarth Development Committee**

Councillor Kuntz Kotylak, Donna Swanston & Jack Welsh

**Seniors Helping Hand of Alstone Inc.**

Marilee Smeltz, Caroline Brockman & Shirley Paul

**Seniors Housing Committee**

Reeve McPherson, Blair Williamson, Lisa Jones, June Greggor, Ross Tycoles

**Sherwood Handi-Van Committee**

Jack Forsyth

**Sinclair Cemetery Committee**

Bryan Hayward, Laurie Gray, Bev Gray, Joanne Mayert, Tim Mayert, Keri Bartel, Carmen Skelton and Jason Skelton

**Sinclair Hall Committee**

Councillor Nicholson, Brenda Penner, Dale Milliken, Kelly Poirier, Joanne Mayert, Brad Henderson, Lisa Jones, Marcia Joseph, Jennifer Bartel & Craig Halls

**Sinclair L.I.D. Committee**

Councillor Nicholson, Mike Bartel, Lindsay Cooper, Robert Cooper & Dustin Isaac

**Sinclair Rink Committee**

Councillor Nicholson, Barry Penner, Terrina Kirkpatrick, Brenda Jackson, Dick Irwin, Scott Anderson & Lindsay Cooper

**Southwest Flood Strategy Committee**

Deputy Reeve Henuset

**Virден & Area Justice Committee**

Councillor Kuntz Kotylak

**Virден Community Arts Council**

Joanna Watt

**Virден Employment Centre Board**

Councillor Kuntz Kotylak

**Virден Veterinary Board**

Reeve McPherson

**Wallace District Fire Board**

Councillor Kuntz Kotylak

**Wallace Water Board**

Deputy Reeve Henuset, alternate Reeve McPherson

**West Souris River Conservation District**

(Plum Creek Sub-district)

Councillor Kuntz Kotylak, Jim Pringle

(Stoney Creek Sub-district)

Councillor Nicholson, Dexter Jones

(Jackson Creek, Graham Creek)

Councillor Kirkpatrick, Allan Jackson

**Woodnorth Cemetery Committee**

Brad & Mona Spence, Keith Hagan, Hal & Debbie Martin."

**Carried**

**6. Accounts**

**Resolution No: 2017 12 0027**

Moved by: Sean Kirkpatrick

Seconded by: Sheila Kuntz Kotylak

"Now Therefore Be It Resolved that the accounts in the amount of \$1,133,664.90 (cheque #25571 to cheque #25727); \$2,650,514.53 (Fort La Bosse School Division cheque #25654); and \$2,823,005.40 (Public Schools Finance Board cheque #25685) be ratified paid."

**Carried**

**7. Financial Report**

**7.1 Financial Statement**

**Resolution No: 2017 12 0028**

Moved by: James Watt

Seconded by: Garnet Williamson

"Now Therefore Be It Resolved that the Financial report to November 30, 2017 be adopted as presented."

**Carried**

**7.2 Royalty Report**

**Resolution No: 2017 12 0029**

Moved by: Sean Kirkpatrick

Seconded by: Sheila Kuntz Kotylak

"Now Therefore Be It Resolved that the Royalty Report be accepted as presented."

**Carried**

## **8. By-laws**

### **8.1 By-law 2017-07 - Phase 4 Borrowing**

#### **Resolution No: 2017 12 0012**

Moved by: James Watt

Seconded by: Garnet Williamson

"Now Therefore Be It Resolved that Council do hereby give First Reading to By-law 2017-07 being a by-law to authorize expenditure and borrowing of money for construction of a Rural Water Pipeline."

**Carried**

## **9. General Business**

### **9.1 Lease of Property for Cromer Bridge**

#### **Resolution No: 2017 12 0013**

Moved by: Randy Henuset

Seconded by: Gary Nicholson

"Now Therefore Be It Resolved that Council agrees to the temporary lease and consent of entry at 16-8-9-28 for the purpose of constructing a detour on PR 256 while the bridge is under construction."

**Carried**

### **9.2 FIN-007: Recreation Fundraising Grants**

#### **Resolution No: 2017 12 0014**

Moved by: Sean Kirkpatrick

Seconded by: James Watt

"Now Therefore Be It Resolved that Council approve payments for the following grants under the Recreation Fundraising Grants Policy #FIN-007:

Reston Rec Plex: \$6,369.62

Reston Memorial Theatre: \$661.15

Reston Golf Club: \$1,955.54

Pipestone Rink: \$1,350.20

Cromer Rink: \$357.07

Sinclair Rink: \$246.50

Scarth Hall: \$962.00."

**Carried**



### **9.3 Donations**

#### **Resolution No: 2017 12 0015**

Moved by: Randy Henuset

Seconded by: Sheila Kuntz Kotylak

“Whereas the Municipality has received donations from various individuals;

Now Therefore Be It Resolved that the Rural Municipality of Pipestone make grants to the following:

Pipestone Playground Project - \$10,250  
RM of Pipestone - Splash Park - \$20,000  
Reston Memorial Theatre - \$25.00  
Sinclair Cemetery - \$1,000  
Pipestone Skating Rink - \$200  
Pipestone Albert Fire Department - \$10,000  
Sinclair Hall Committee - \$500.”

**Carried**

### **9.4 Appoint Deputy Reeve**

#### **Resolution No: 2017 12 0016**

Moved by: Sean Kirkpatrick

Seconded by: Sheila Kuntz Kotylak

"Now Therefore Be It Resolved that Councillor Randy Henuset be appointed Deputy Reeve."

**Carried**

### **9.5 Reston Minor Ball Facility Improvement**

#### **Resolution No: 2017 12 0015**

Moved by: Randy Henuset

Seconded by: Garnet Williamson

"Now Therefore Be It Resolved that the RM of Pipestone purchase a mower on behalf of Reston Minor Ball, with a price not to exceed \$4,600 plus applicable taxes."

**Carried**

### **9.5.1 Grant to Reston Minor Ball**

#### **Resolution No: 2017 12 0018**

Moved by: James Watt

Seconded by: Gary Nicholson

"Now Therefore Be It Resolved that Council approves a Recreation grant to Reston Minor Ball up to a maximum of \$5,067.00 for diamond upgrades."

**Carried**

### **9.6 Appointment of By-Law Enforcement Officer**

#### **Resolution No: 2017 12 0019**

Moved by: Sheila Kuntz Kotylak

Seconded by: Garnet Williamson

"Now Therefore Be It Resolved that 5999481 MB Ltd. be appointed as By-Law Enforcement Officer effective January 1, 2018 with an annual retainer of \$1,000.00 plus taxes."

**Defeated**

### **9.7 Sinclair Sewer Survey Results**

#### **Resolution No: 2017 12 0020**

Moved by: Gary Nicholson

Seconded by: Randy Henuset

"Now Therefore Be It Resolved that Council authorizes the CAO to order an enviromental impact study to install a Gravity Fed sewer system in the community of Sinclair."

**Carried**

## 9.8 Accounts Receivable to Taxes

### Resolution No: 2017 12 0021

Moved by: Garnet Williamson  
Seconded by: Randy Henuset

"Whereas Section 250(2)(e) of *The Municipal Act* provides a Municipality may 'use Municipal equipment, materials and labour to carry out private works on private property';

And Whereas Section 251(1)(a) of *The Municipal Act* provides 'a Municipality exercising powers in the nature of those referred to in clause 250(2)(e) may set terms and conditions in respect of users, including;

(a) setting rates or amounts of deposits, fees and other charges, and charging and collecting them';

And Whereas Section 252(2) of *The Municipal Act* provides 'a charge referred to in Section 251 clause (1)(a) may be collected by the Municipality in the same manner as a tax may be collected or enforced under this act';

Now Therefore Be It Resolved that the following unpaid Machine Work Accounts be added to taxes on the appropriate land.

Invoice	Amount	Roll No.	Legal
2260	\$320.00	213100	SE 27-9-27
2267	\$126.00	216400	SE 35-9-27

"

**Carried**

## 9.9 Municipal Survey regarding Cannabis Legalization and Regulation

### 10. Reception of Delegations

### 11. Reception of Petitions

### 12. In Camera

#### 12.1 In Camera

### Resolution No: 2017 12 0023

Moved by: Sheila Kuntz Kotylak  
Seconded by: James Watt

"Now Therefore Be It Resolved the regular meeting be adjourned and reconvene In Camera."

**Carried**

## **12.1.1 Personnel**

### **12.1.1.1 Salary Grids**

#### **Resolution No: 2017 12 0024**

Moved by: Randy Henuset  
Seconded by: Sheila Kuntz Kotylak

"Now Therefore Be It Resolved that the R.M. of Pipestone salary grid be updated effective January 1, 2018 as outline in "Schedule A" attached to the minutes."

**Carried**

### **12.1.2 Future Grid Adjustments**

### **12.1.3 Legal**

#### **Resolution No: 2017 12 0025**

Moved by: Sean Kirkpatrick  
Seconded by: Garnet Williamson

"Now Therefore Be It Resolved that Council will provide a grant, of \$15,000 from the Building Reserve and an additional \$6,000 from Ward 6 grants, to the Cromer United Church upon proof of acceptance of the Municipality's liability insurance."

**Carried**

### **12.1.4 Land**

### **12.2 In Camera Adjournment**

#### **Resolution No: 2017 12 0026**

Moved by: James Watt  
Seconded by: Gary Nicholson

"Now Therefore Be It Resolved that the meeting resume out of camera."

**Carried**

## **13. Public Hearing**

"Now Therefore Be It Resolved that the regular meeting be adjourned and reconvene as a Public Hearing."

## **14. Committee/Meeting Report**

### **14.1 CDC**

#### **14.1.1 EDO Report**

## **14.1.2 Council Support for CDC Subdivison**

### **Resolution No: 2017 12 0030**

Moved by: James Watt

Seconded by: Garnet Williamson

"Now Therefore Be It Resolved that Council approves the recommendation from the CDC to develop and subdivide 8 residential lots and 2 commercial lots in the proposed 9-7-27 project."

**Carried**

## **14.2 Reston LUD**

## **14.3 Pipestone LID**

## **14.4 RES Centre**

## **14.5 Pipestone-Albert Recreation**

## **14.6 Reston Library**

## **14.7 Wallace Water Board**

## **14.8 Pipestone-Albert Fire Board**

## **14.9 Reston Memorial Theatre**

## **14.10 Pipestone Rink**

## **15. Correspondence**

## **16. Personnel Reports**

### **16.1 CAO Report**

#### **Resolution No: 2017 12 0031**

Moved by: Sean Kirkpatrick

Seconded by: Gary Nicholson

"Now Therefore Be It Resolved that the following personnel reports be accepted as filed:  
Chief Administrative Officer."

**Carried**

### **16.1.1 2018 Meeting Schedule**

### **16.2 Development Officer**

## **17. Strategic Planning**

## **18. Policy/By-Law Review**

### **18.1 Accessibility Policy**

**Resolution No: 2017 12 0032**

Moved by: Sean Kirkpatrick

Seconded by: Garnet Williamson

"Now Therefore Be It Resolved that the Rural Municipality of Pipestone adopt ADM-004 Accessibility Policy."

**Carried**

### **18.2 FIN-005 Granting to Organizations Policy Draft**

**Resolution No: 2017 12 0033**

Moved by: James Watt

Seconded by: Garnet Williamson

"Now Therefore Be It Resolved that the Rural Municipality of Pipestone adopt FIN-005 Granting to Organizations Policy."

**Carried**

## **19. New Business**

## 19.1 Annual Interim Operating Budget

### Resolution No: 2017 12 0034

Moved by: Gary Nicholson

Seconded by: Sheila Kuntz Kotylak

“Whereas in accordance with Section 163 of The Municipal Act 1996 c. 58 the Council of the Rural Municipality of Pipestone must adopt an interim operating budget for the period January 1, 2018 until the adoption of the Annual Estimates;

Now Therefore Be It Resolved that the following interim operating budget be hereby adopted:

General Government Services	\$ 200,000.00
Protective Services	\$ 70,000.00
Transportation Services	\$ 500,000.00
Environmental Health & Welfare Services	\$ 80,000.00
Public Health & Welfare Services	\$ 30,000.00
Environmental Development Services	\$ 50,000.00
Economic Development Services	\$ 120,000.00
Recreation & Cultural Services	\$ 50,000.00
Fiscal Services	\$ 600,000.00
	\$1,700,000.00
Utility Operating	\$ 300,000.00
	\$2,000,000.00.

**Carried**

## 19.2 Ritchie Brothers Quote

## 19.3 Pipestone Rink

### Resolution No: 2017 12 0035

Moved by: Garnet Williamson

Seconded by: James Watt

"Now Therefore Be It Resolved that Council approves a contribution to the Pipestone Rink for the construction of the Zamboni Shed under the Recreation Grant, to a maximum of \$80,000 with the requirements that two competitive quotes be obtained and that the committee continue their fundraising efforts which will be payable to the Municipality to offset the total grant required."

**Carried**

## 19.4 Cromer Dam Project

### Resolution No: 2017 12 0036

Moved by: Sheila Kuntz Kotylak  
Seconded by: James Watt

"Now Therefore Be It Resolved that the following changes be made to 2018 Council Committees:

Establish Cromer Dam Project Committee – add Randy Henuset and Sean Kirkpatrick."

**Carried**

## 20. Notice of Motion

## 21. Adjournment

### Resolution No: 207 12 0037

Moved by: Sean Kirkpatrick  
Seconded by: Randy Henuset

"Now Therefore Be It Resolved that the meeting be adjourned."

Time: 9:30 p.m.

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Reeve

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Chief Administrative Officer

### Attachments

 [Schedule A](#)